

Meeting of the CC@CC Advisory Group

Tuesday 4 November 2014

Present: Daniel Pitt, Simon Stevenette, Ailsa Palmer, Philip Richmond, Francis Maples, Chris Smith, Lynda Fisher, Nadine Watts, Sheila Wright
Apologies: None

New members

Lynda welcomed Sheila Wright and Nadine Watts as new members of the Advisory Committee.

Actions from the previous meeting

- **Financial**

Chris had met with Keith Tredget and agreed a number of items, which were discussed in detail in the financial accounts Chris presented to the group. Notably, we are projecting a healthy surplus of £19976.57, despite a number of items, which were required to finish the centre coming from the CC@CC account. Some of which included the cost of installing acoustics and the shed as well as Broadband connection. The group were very appreciative of all the work Chris has put into promoting the centre and thereby achieving a higher than expected surplus. Simon confirmed that the item regarding the ongoing financial support for a manager, once the diocesan grant finishes in June 2016, will be included in next January's PCC meeting.

- **Bookings and Usage**

Chris presented the usage statistics from December 2013 to October 2014. Overall there has been an increase in usage with an unexplained dip in October. This is partly due to Little Fishes reducing their use from two mornings to one and the Scouts discontinuing on a Friday evening. Chris will look at the figures more closely to see if there are any other reasons for the dip, which couldn't easily be explained.

- **Customer feedback**

There have been no further concerns raised by the neighbour re noise levels. He has not taken up any of the offers to meet. Another neighbour continues to monitor the noise levels, which are well within acceptable levels. Chris continues to notify neighbours of significant events. He also makes sure every booking understands the need to keep noise at acceptable levels. It was noted that Chris has done more than a significant amount to deal with actual and potential complaints for which he was thanked. It would be good to receive feedback from customers generally although it was acknowledged that a formal survey is very time consuming.

- **Use of the car park**

Daniel has considered what sort of sign would be most appropriate and will source a clear 5 mile an hour speed sign.

- **Ramp leading to the centre**

Whilst it was agreed that the surface to the centre isn't suitable nothing can be done about it now – learning point for any future replacement required that tarmac is a better surface.

- **Hopes for the next period**

Chris' role with SBC is still not resolved as it is dependent on others in his team. However, Chris is confident that he will continue co-ordinating the town wide Community Centres. In relation to CC@CC, Chris hopes to develop luncheon clubs as well as holiday clubs for 8-13 year olds during school holidays. Margaret suggested it would be good to have a mix of activities on offer. There are lots of sports activities available but having art/crafts etc would offer a wider appeal to families. Chris will need more support with these activities and talked about a potential link up with Smiley Cats.

A lot of the items were covered in actions from the last meeting included above.

Policy of banners on church railings

Daniel presented a draft paper on a possible policy as the use of the railings was becoming an issue. As there wasn't time for a full discussion, Daniel will circulate his paper by email and members were asked to send an email response to Daniel with their thoughts about how this matter might be taken forward. Assurance was given that there are no likely legal implications re the use of banners.

1st Anniversary event

Chris outlined his ideas for a first anniversary event to take place on 17 January 2015 in the evening. The suggested idea is for toilet twinning with developing countries. This is being sponsored by Tearfund and Cord who will provide a lot of resources and ideas. Chris will definitely need volunteers to support all the work involved in ensuring this fundraising evening is successful.

Next meeting

We will continue to meet bi-monthly on the first Tuesday alternate month starting at 8.30 and finish at 9.30am. All agenda items to Chris at least a week before each meeting please.

Next meetings **Tuesday, 6 January**, 3 March, 5 May, 7 July, 8 September, 3 November

Lynda Fisher
5 November 2014